



# Post Graduate Application Form

| FOR OFFICE USE ONLY |  |  |  |  |  |  |  |  |  |
|---------------------|--|--|--|--|--|--|--|--|--|
|                     |  |  |  |  |  |  |  |  |  |

Attach Passport  
Photo here

Please read the relevant section in the Post Graduate Student Handbook BEFORE completing this application form. Please tick where relevant.

Have you been previously been registered at the City University of Windhoek?  Yes  No

If "Yes", please supply your student number

### Please complete all sections below:

|                              |  |        |  |
|------------------------------|--|--------|--|
| LAST NAME (SURNAME):         |  |        |  |
| FIRST NAME (IN FULL):        |  |        |  |
| MAIDEN NAME (IF APPLICABLE): |  |        |  |
| TITLE (Mr/Ms/Dr/Rev/....):   |  | PHONE: |  |

|  |  |                                     |  |
|--|--|-------------------------------------|--|
| ADDRESS:   |  |                                     |  |
| CITY:  |  | COUNTRY:                            |  |
| EMAIL:   |  |                                     |  |
| CITIZEN STATUS:  |  | NATIONALITY:                        |  |
| (Namibian citizen, foreigner with Namibian permanent residency, or foreigner requiring a study permit) |  |                                     |  |
| DATE OF BIRTH:   |  | IDENTITY NUMBER OF PASSPORT NUMBER: |  |

|                                       |  |
|---------------------------------------|--|
| DEGREE APPLIED FOR (MSc, MBA or PhD): |  |
|---------------------------------------|--|

### Previous studies (Masters applicants)

For a student applying for a masters degree, state the university where you acquired your bachelors degree.

\_\_\_\_\_

Please complete the following:  
Please provide a full transcript/academic record from institution attended. Official transcript/academic record will be required if applicant is admitted.

| YEAR | INSTITUTION | DEGREE/QUALIFICATION | DEGREE COMPLETED? (YES OR NO) | STUDENT NUMBER AT PREVIOUS UNIVERSITY |
|------|-------------|----------------------|-------------------------------|---------------------------------------|
|      |             |                      |                               |                                       |

### Previous studies (PhD applicants)

For a student applying for a PhD, state the university where you acquired your Masters degree.

\_\_\_\_\_

Please complete the following:

Please provide a full transcript/academic record from institution attended. Official transcript/academic record will be required if applicant is admitted.

| YEAR | INSTITUTION | DEGREE/QUALIFICATION | DEGREE COMPLETED? (YES OR NO) | STUDENT NUMBER AT PREVIOUS UNIVERSITY |
|------|-------------|----------------------|-------------------------------|---------------------------------------|
|      |             |                      |                               |                                       |

Why do you want to study at City University of Windhoek and why have you made that specific degree of choice?

**NB: DO NOT FORGET TO SIGN THIS DECLARATION  
DECLARATION AND AGREEMENT**

I declare that:

To the best of my knowledge and belief, the information furnished in this application will be true and correct and that if it be found to be false, and misleading in any respect, this application may be invalidated and my registration terminated; and further agree as follows:

I accept liability for any damage to University property cause by me and I indemnify the University against any loss of or damage caused to my property kept at or left at the university. I also indemnify the University against any claim for damages which I have while I am registered as a student at the university, especially acknowledging that my participation in any activity at the University or my travelling in any University vehicle, shall be at my sole and absolute risk. This indemnity shall be binding on my Executors and Heirs.

I undertake to pay all amounts due to the University and acknowledge that a Registration Fee is required by a set date each year, including the first year of study, unless satisfactory arrangements have been made with the University.

I accept and understand that the University keeps documents, including this Declaration and Agreement, electronically and distributes them electronically. I agree that the University may use these documents in electronic format for whatever purpose required and I agree further that the electronically generated documents shall replace the originals signed by me.

Signature of applicant: .....

Date: .....

**CHECK LIST**

1. Have you enclosed with your application form?
  - a) Proof of direct deposit of application fee of N\$200. DO NOT ENCLOSE CASH.
  - b) Certified copy of your transcripts.
  - c) Recommendation letter.
  
2. Has your form been signed?

**CLOSING DATE:**

**Return this form to:**  
City University of Windhoek Office  
11 Dr. Frans Indongo Street,  
Forum Building First Floor,  
Windhoek Namibia

**BANKING DETAILS:**

**Bank:** First National Bank

**Account Name:** City University of Windhoek

**Account Number:** 64279614860

**Swift Code:** FIRNNANX

**Branch Code:** 280872

**Reference:** SURNAME & FIRST NAME  
(in that order)

**Attach a copy of the deposit slip to this application form.**